



Caledonia Regional Chamber of Commerce
Board of Directors Meeting Minutes
May 19, 2023

Directors:, Suzanne Athanasiou, Joanne Dorr, Larry Fay, Ian Haynes, Craig Peters, Randy Peirson, Ben Ponsen
Executive: Jessica Lymburner
Guests : Kathy Marshall

1. **Call to Order:** Suzanne Athanasiou called the meeting to order at 8:01 am
2. **Conflict of Interest Declaration** – no conflicts were declared.
3. **Minutes from Previous Meeting:** It was duly moved, seconded, and carried to approve the minutes of May 5, 2023.
4. **Correspondence Review-** St. Paul's Anglican Church is looking for help to have a hole to be dug Thursday May 25 or Friday 26th before 5:30pm for a tree planting ceremony. Craig Peters will complete this ask.

TOPICS FOR DISCUSSION:

1. Committee Reports

- a. Edinburgh Cup- waiting for final numbers from potential locations to bring to committee.
- b. Canada Day-
 - i) Toonie Day- June 3rd call for Volunteers, Ian Haynes to share opportunity with MPSS for student hours.
 - ii) CelCan Federal Grant - still outstanding, Jessica to follow up again today.
- c. Tourism-
 - i) Student Interviews Next Week, anticipated start date May 29th 2023.
 - ii) Music in the Park posters to be sent to Randy for Printing.
- d. Oktoberfest – October 20. \$500 due for Lions Hall rental. Ziggy Zaggy Band Booked.
- e. Economic Development – No Updates
- f. Finance/Succession Planning – Jessica has provided Millard's firm all items requested that were found for the Audit. She is expecting this to be completed by the end of the month when they will begin our tax preparation.
- g. Caledonia Connected Networking – Jessica will plan an After 5 for June.
- h. Special Projects- Larry Fay to send a letter to reinstate Jessica as signing officer for the special Projects Bank Account.
- i. Nominations – No updates
- j. Business Achievement Awards – No Updates

2. **Grand Trunk Society:** Larry Fay – No updates

3. **BIA Updates:** Kathy Marshall –
 - i) Thanked Ian and Craig, as the flags will be installed before Victoria Day.
 - ii) June 1-st is KaBLOOM Planting day for downtown.
 - iii) Father’s Day Draw - moving forward.
 - iv) June 3rd Townwide Garage sale and helping coordinate ToonieDay.
 - v) Reminder that June 3rd from 10pm- 6am the power will ne out through town.

4. **New Business:**

Toonie Day – Call for Directors who are able to meet at the train Station 8:30 on Saturday June 3rd to help collect donations for Canada Day.

Private Lawn Maintenance- Both the Chamber and BIA have declined to cover the fees as paid in the past for landscaping on private lot, Craig will cut the grass and request landowner cover his bill for gas.

5. **Adjournment:** The meeting was adjourned at 8:59 am.