



Caledonia Regional Chamber of Commerce  
Board of Directors Meeting Minutes  
October 18, 2024

**Directors:** Brad Armes, Suzanne Athanasiou, Joanne Dorr, Larry Fay, Ken Parr, Craig Peters, Randy Peirson, Dan Lawrence, Heather Mastromatteo, Stacie Blakey.

1. **Call to Order:** Suzanne called the meeting to order at 8:02 am
2. **Conflict of Interest Declaration:** None Declared

**TOPICS FOR DISCUSSION:**

1. **Board Meeting of October 11th:** All members who were not in attendance at the October 11th board meeting were briefed on the outcome of the meeting. Two overarching outcomes were to eliminate the Executive Director Role and simplify programming with a view to putting our members at the heart of everything we do.
2. **How these changes are being handled:** A complete description of the reorganization of the Chamber was detailed. An emphasis was placed on implementing formal performance reviews
3. **Transition Strategy:** After discussion, it was determined that the Chamber needs to examine company assets for information and voluntary work as a board of directors is required to take care of immediate concerns and delegate responsibilities. Determined that staffing costs will be directly determined by membership fees brought in during the previous year. Ke Parr put forward a motion to Contract out Heather Mastromatteo for up to 10 hours /week at \$25.00/hour starting October 24th, 2024. Motion was seconded by Stacie Blakey and it was carried unanimously.
4. **PR Strategy:** Deferred
5. **Canada Day:** Deferred
6. **Adjournment:** The meeting was adjourned at 9:05 am