

CALEDONIA REGIONAL CHAMBER OF COMMERCE

ANNUAL GENERAL MEETING

Friday, October 7 2022
8:00 am

1 Grand Trunk Lane, Caledonia, On



Caledonia Regional Chamber of Commerce

Annual General Meeting

AGENDA

October 7, 2022

- 1) **Welcome and Call to Order**
Gary Nelson, acting President
- 2) **Conflict of Interest Declaration**
- 3) **Minutes**
Motion: Approve minutes of March 27, 2019
- 4) **Business Arising from 2019 AGM**
- 5) **Financial Report Review -Audited Financial for 2020**
Motion: Approval of 2020 Audited Financials as prepared by Millard's of Brantford.
- 6) **Financial Report Review -Audited Financial for 2021**
Motion: Approval of 2020 Audited Financials as prepared by Millard's of Brantford.
- 7) **Appoint Auditors 2022**
Motion: The CRCC appoints Millard's of Brantford remain CRCC Auditor's until the next AGM.
- 8) **Election of Officers**
No slate proposed, election held during meeting.
- 9) **Oath of Membership**
- 10) **Other Business**
- 11) **Adjourn**

2019 MINUTES



Caledonia Regional Chamber of Commerce
Annual General Meeting
Minutes

Wednesday, March 27, 2019

1. Acting President Gary Nelson welcomed everyone, a crowd of 21 people signed in.
2. **Minutes of 2018 Annual General Meeting -**
MOVED by Randy Peirson, seconded by Dave Dishke to accept the AGM Minutes from 2018. **CARRIED**
3. **Business Arising from 2018 AGM Minutes - None**
4. **Review Engagement Report** – Following Gary Nelson’s brief overview of the Review Engagement Report
MOVED by Al Macdonald, seconded by Dave Dishke to accept the 2018 Review Engagement report from Steve McGaghan of Millard’s. **CARRIED**

MOVED by Randy Peirson, seconded by Krista Damant to approve the By Law change. **CARRIED**
5. **Guest Speaker Michael Verticchio** of OFF the Bench Sports Excellence said he bought Lawrence’s Sports and changed the name. Will carry on business and has a few ideas for events.
6. **Reports:**
 - a) Financial/Succession, Tourism, Canada Day 2018, Special Projects 2018, Christmas in Caledonia 2018 (Light-up Night and Santa Claus Parade) and Business Achievement Awards reports were presented by members of committees and each report was referred to the 46th Annual Report booklet.
7. **Guest Speaker – Laura McNally** of Monthill Golf & Country Club - Laura said she was at Carmens previous to accepting position of sales and events coordinator with MontHill. She indicated they were looking forward to the Edinburgh Cup May 31.
8. **Reports:**

The Edinburgh Cup Golf Tournament 2018, Economic Development, Caledonia Connected 2018 and the Office Report 2018 were presented and each report was referred to the 46th Annual Report Booklet.
9. **Guest Speaker - Ian Haynes** of HDI Electrical Services spoke about moving to McClung Estates from Ancaster, grew up in Dunnville and has been an electrician for 15 years.
10. **Outgoing Acting President’s Comments-** Rotating past presidents to chair meetings in 2018 worked out well. Gary Nelson said the Chamber was always looking for board members. All members are welcome to attend the twice monthly meetings.
11. **Mayor Ken Hewitt spoke** about the strength and quality of the Chamber. He praised volunteers across the county and can never say thank you enough. He reported on the bridge, night closures, lane closures for 2019 when the start begins. Bridge reconstruction will have impact on the pool and park. The new bridge will be built next to the current bridge then it will be slid in.

12. **Election of Officers** – The Nominating Committee presented Mayor Hewitt with the Proposed Slate of Officers. President - Al Macdonald, Treasurer Gary Nelson, Secretary Heather Hibbs and 13 directors. According to the election process, Mayor Hewitt duly confirmed the election of the Officers and Directors and had all board members repeat the oath along with signatures.

President 2019 presides for remainder of meeting

President Al Macdonald concluded presiding over the meeting.

13. **MOVED by Randy Peirson** and seconded by Dave Dishke that Millards Chartered Professional Accountants do the Review Engagement report for 2019. **CARRIED**

14. **Next scheduled meeting** - Fri. April 5 for Breakfast at Wiggies. 7:30 am.

15. **Adjourned to refreshments and camaraderie.**

2020 FINANCIALS



**CALEDONIA REGIONAL
CHAMBER OF COMMERCE**

**FINANCIAL STATEMENTS
For the year ended December 31, 2020**

**CALEDONIA REGIONAL
CHAMBER OF COMMERCE**

For the year ended December 31, 2020

INDEX

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Net Assets	3
Schedule of Expenses	4
Statement of Cash Flows	5
Notes to the Financial Statements	6 - 8

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of
Caledonia Regional Chamber of Commerce

We have reviewed the accompanying financial statements of Caledonia Regional Chamber of Commerce that comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

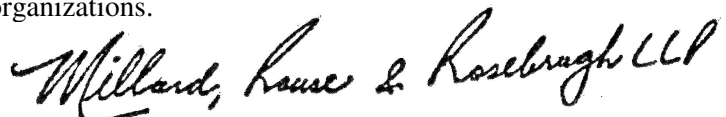
The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many non-profit organizations, Caledonia Regional Chamber of Commerce derives revenue from committee and special projects, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of Caledonia Regional Chamber of Commerce. Therefore, we were not able to determine whether any adjustments might be necessary to special projects revenue, excess of revenue over expenses, and cash flows from operations for the years ended December 31, 2020 and December 31, 2019, current assets as at December 31, 2020 and December 31, 2019, and net assets as at January 1 and December 31 for both the 2020 and 2019 years. Our review conclusion on the financial statements for the year ended December 31, 2019 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Caledonia Regional Chamber of Commerce as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



CHARTERED PROFESSIONAL ACCOUNTANTS

Licensed Public Accountants

March 19, 2021
Brantford, Ontario

CALEDONIA REGIONAL CHAMBER OF COMMERCE

STATEMENT OF FINANCIAL POSITION (UNAUDITED)

As at December 31	2020	2019
ASSETS		
Current Assets		
Cash and bank - unrestricted	81,241	30,140
Cash and bank - internally restricted	40,911	39,581
Payroll taxes recoverable	389	-
Prepaid expenses - unrestricted	1,629	2,672
Due from internally restricted fund	2,500	2,500
	126,670	74,893
LIABILITIES		
Current Liabilities		
Accounts payable	4,104	4,313
Payroll taxes payable	-	625
HST payable	4,065	677
Unearned membership dues revenue	19,919	9,142
Due to unrestricted fund	2,500	2,500
	30,588	17,257
Long Term Liability (Note 6)	40,000	-
	70,588	17,257
NET ASSETS		
Net assets internally restricted (Note 4)	38,412	37,081
Unrestricted net assets	17,670	20,555
	56,082	57,636
	126,670	74,893

Approved on behalf of the Board of Directors

..... *Director*

..... *Director*

CALEDONIA REGIONAL CHAMBER OF COMMERCE

STATEMENT OF OPERATIONS (UNAUDITED)

For the year ended December 31	2020	2019
Revenue - Unrestricted		
Membership dues	30,181	37,585
Insurance administration	4,769	3,320
Grants	-	13,920
Administration fees	-	2,500
Directory advertising	2,920	7,452
Special events and fundraising	9,909	83,370
Interest earned	44	547
	47,823	148,694
Revenue - Internally Restricted (Note 4)		
Special Projects	9,773	10,673
Victoria Day Fireworks	1	17,986
Canada Day	19	68,310
	9,793	96,969
Total Revenue	57,616	245,663
Expenses - Unrestricted (Page 4)	50,503	140,451
Expenses - Internally Restricted (Page 4)	8,462	89,546
Excess of Expenses over Revenue Before Undernoted Items	(1,349)	15,666
Revitalization Program Funding	21	8
Revitalization Program Expenditures	(226)	-
Excess of Expenses over Revenue	(1,554)	15,674

STATEMENT OF CHANGES IN NET ASSETS (UNAUDITED)

For the year ended December 31	Internally Restricted	Unrestricted	Total 2020	Total 2019
Balance - Beginning of Year	37,081	20,555	57,636	41,962
Excess of expenses over revenue	-	(1,554)	(1,554)	15,674
Internally restricted expenses over revenue (Note 4)	1,331	(1,331)	-	-
Balance - End of Year	38,412	17,670	56,082	57,636

See accompanying notes

CALEDONIA REGIONAL CHAMBER OF COMMERCE

SCHEDULE OF EXPENSES - UNRESTRICTED (UNAUDITED)

For the year ended December 31	2020	2019
Executive director expense and benefits	22,782	26,141
Rent and utilities	1,469	2,448
Insurance	2,853	3,273
Office equipment repairs and maintenance	1,759	3,176
Directory expense	635	7,693
Special events and fundraising	13,471	84,218
Telephone and telecommunications	761	545
Stationery and supplies	2,845	1,789
Postage and delivery	529	1,834
Advertising	295	1,183
Scholarship	1,000	1,000
Membership affiliations	1,370	2,737
Professional fees	4,400	4,000
Interest and bank charges	173	414
Expense recoveries	(3,839)	-
	50,503	140,451

SCHEDULE OF EXPENSES - INTERNALLY RESTRICTED (Note 4) (UNAUDITED)

For the year ended December 31	2020	2019
Special Projects	6,257	9,141
Victoria Day Fireworks	500	17,649
Canada Day	1,705	62,756
	8,462	89,546

CALEDONIA REGIONAL CHAMBER OF COMMERCE

STATEMENT OF CASH FLOWS (UNAUDITED)

For the year ended December 31	2020	2019
Cash Flows From Operating Activities		
Excess of expenses over revenue	(1,554)	15,674
Net change in non-cash working capital balances related to operations:		
Accounts receivable	(389)	2,500
Prepaid expenses	1,043	(3,555)
Accounts payable, payroll taxes and HST payable	2,554	(2,694)
Unearned membership dues	10,777	(11,824)
Cash Flows From Financing Activities		
Canadian Emergency Bank Account Loan advance	40,000	-
Net Increase in Cash and Cash Equivalents	52,431	101
Opening Cash and Cash Equivalents	69,721	69,620
Closing Cash and Cash Equivalents	122,152	69,721
Composed of:		
Cash and bank - unrestricted	81,241	30,140
Cash and bank - internally restricted	40,911	39,581
	122,152	69,721

CALEDONIA REGIONAL CHAMBER OF COMMERCE

NOTES TO THE FINANCIAL STATEMENTS (UNAUDITED)

For the year ended December 31, 2020

1. PURPOSE OF THE ORGANIZATION

The Caledonia Regional Chamber of Commerce is a non-profit organization with a mandate to promote the free enterprise system through improved trade and commerce and to enhance the economic prosperity and quality of life in the Caledonia region.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and are in accordance with Canadian generally accepted accounting principles.

(a) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

(b) Revenue Recognition

The organization follows the deferral method of accounting for contributions. Membership dues and advertising revenue are deferred and amortized over the life of the contract. All other revenue is recognized when the event occurs or the provision of services is delivered.

(c) Financial Instruments

The organization initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

The financial assets subsequently measured at amortized cost include cash. The financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

(d) Property, Plant and Equipment

In accordance with section 4433.03 of the CPA Canada Handbook, expenditures on property, plant and equipment are charged to current expenditures in the year of acquisition. Property, plant and equipment expensed by the organization are categorized as computer equipment and office furniture and equipment. During the year, office equipment in the amount of \$nil was expensed (2019 - \$nil).

(e) Fund Accounting

The internally restricted funds reflect the activity of the Special Projects, Victoria Day fireworks and Canada Day Committees.

(f) Income Taxes

The organization is incorporated as a not-for-profit organization and is exempt from income tax under paragraph 149(1)(e) of the *Income Tax Act*.

CALEDONIA REGIONAL CHAMBER OF COMMERCE

NOTES TO THE FINANCIAL STATEMENTS (UNAUDITED)

For the year ended December 31, 2020

3. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments. The following analysis presents the organization's exposures to significant risk at December 31, 2020:

Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or to fund obligations as they become due. Accounts payable are generally paid within 30 days.

4. INTERNAL RESTRICTIONS ON NET ASSETS

The board of directors of Caledonia Regional Chamber of Commerce has internally restricted \$38,412 (2019 - \$37,081) of unrestricted net assets to be held as follows:

	Special Projects Reserve	Canada Day Reserve	Victoria Day Fireworks	Total
Balance - Beginning of Year	20,217	14,833	2,031	37,081
Fund Revenues	9,773	19	1	9,793
Fund Expenses	(6,257)	(1,705)	(500)	(8,462)
	3,516	(1,686)	(499)	1,331
Balance - End of Year	23,733	13,147	1,532	38,412

These amounts are not available for other purposes without the approval of the board of directors. These reserves are maintained in order to provide financial stability to the programs.

5. COVID-19

During and subsequent to year end, the outbreak of a novel strain of coronavirus has resulted in the global declaration of a pandemic. Measures in place to combat the health threat of the virus have caused material disruption to businesses globally resulting in an economic slowdown. The duration and impact of the outbreak is unknown at this time, as are the efficacy of the government and central bank interventions. It is not possible to reliably estimate the length and severity of the measures nor their impact on the future financial results and condition of the organization.

CALEDONIA REGIONAL CHAMBER OF COMMERCE

NOTES TO THE FINANCIAL STATEMENTS (UNAUDITED)

For the year ended December 31, 2020

6. GOVERNMENT ASSISTANCE

.During the year, the organization received the \$40,000 Canada Emergency Business Account Loan (CEBA). Subsequent to year end, and additional \$20,000 was advanced. This is an interest free loan that, if repaid on or before December 31, 2022, will result in loan forgiveness of 33 percent (up to \$20,000). No repayments are required or expected prior to December 31, 2021 and as a result the debt is presented as long-term. The loan is expected to be repaid in full in the December 31, 2022 year end.

2021 FINANCIALS



**CALEDONIA REGIONAL
CHAMBER OF COMMERCE**

**FINANCIAL STATEMENTS
For the year ended December 31, 2021**

**CALEDONIA REGIONAL
CHAMBER OF COMMERCE**

For the year ended December 31, 2021

INDEX

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Operations	3
Statement of Changes in Net Assets	3
Schedule of Expenses	4
Statement of Cash Flows	5
Notes to the Financial Statements	6 - 8

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Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many non-profit organizations, Caledonia Regional Chamber of Commerce derives revenue from committee and special projects, the completeness of which is not susceptible to us obtaining evidence we considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of Caledonia Regional Chamber of Commerce. Therefore, we were not able to determine whether any adjustments might be necessary to special projects revenue, excess of revenue over expenses, and cash flows from operations for the years ended December 31, 2021 and December 31, 2020, current assets as at December 31, 2021 and December 31, 2020, and net assets as at January 1 and December 31 for both the 2021 and 2020 years. Our review conclusion on the financial statements for the year ended December 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Caledonia Regional Chamber of Commerce as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



CHARTERED PROFESSIONAL ACCOUNTANTS

May 31, 2022
Brantford, Ontario

Licensed Public Accountants

CALEDONIA REGIONAL CHAMBER OF COMMERCE

STATEMENT OF FINANCIAL POSITION (UNAUDITED)

As at December 31	2021	2020
ASSETS		
Unrestricted fund		
Cash and bank - unrestricted	98,663	81,241
Payroll taxes recoverable	389	389
Prepaid expenses - unrestricted	1,678	1,629
Due from internally restricted fund	2,499	2,500
	103,229	85,759
Internally Restricted Funds		
Cash and bank - internally restricted	41,931	40,911
	145,160	126,670
LIABILITIES AND FUND BALANCES		
Unrestricted fund		
Accounts payable	4,101	4,104
HST payable	3,874	4,065
Unearned membership dues revenue	14,811	19,919
	22,786	28,088
Long Term Liability (Note 6)	40,000	40,000
	62,786	68,088
Unrestricted net assets	40,443	17,670
	103,229	85,758
Internally Restricted Funds		
Due to unrestricted fund	2,499	2,500
Net assets internally restricted (Note 4)	39,432	38,412
	41,931	40,912
	145,160	126,670

Approved on behalf of the Board of Directors

..... *Director*

..... *Director*

See accompanying notes

CALEDONIA REGIONAL CHAMBER OF COMMERCE

STATEMENT OF OPERATIONS (UNAUDITED)

For the year ended December 31	2021	2020
Revenue - Unrestricted		
Membership dues	38,539	30,181
Insurance administration	5,875	4,769
Other income (Note 6)	20,000	-
Directory advertising	3,920	2,920
Special events and fundraising	13,429	9,909
Interest earned	76	44
	81,839	47,823
Revenue - Internally Restricted (Note 4)		
Special Projects	9,880	9,773
Victoria Day Fireworks	-	1
Canada Day	320	19
	10,200	9,793
Total Revenue	92,039	57,616
Expenses - Unrestricted (Page 4)	58,947	50,503
Expenses - Internally Restricted (Page 4)	9,180	8,462
Excess of Revenue over Expenses Before Undernoted Items	23,912	(1,349)
Revitalization Program Funding	60	21
Revitalization Program Expenditures	(179)	(226)
Excess of Revenue over Expenses	23,793	(1,554)

STATEMENT OF CHANGES IN NET ASSETS (UNAUDITED)

For the year ended December 31	Internally Restricted	Unrestricted	Total 2021	Total 2020
Balance - Beginning of Year	38,412	17,670	56,082	57,636
Excess of revenue over expenses	-	23,793	23,793	(1,554)
Internally restricted expenses over revenue (Note 4)	1,020	(1,020)	-	-
Balance - End of Year	39,432	40,443	79,875	56,082

See accompanying notes

CALEDONIA REGIONAL CHAMBER OF COMMERCE

SCHEDULE OF EXPENSES - UNRESTRICTED (UNAUDITED)

For the year ended December 31	2021	2020
Executive director expense and benefits	22,856	22,782
Rent and utilities	1,302	1,469
Insurance	3,307	2,853
Office equipment repairs and maintenance	1,064	1,759
Directory expense	1,920	635
Special events and fundraising	8,061	13,471
Telephone and telecommunications	976	761
Stationery and supplies	4,822	2,845
Postage and delivery	1,225	529
Advertising	701	295
Scholarship	-	1,000
Membership affiliations	8,278	1,370
Professional fees	4,250	4,400
Interest and bank charges	185	173
Expense recoveries	-	(3,839)
	58,947	50,503

SCHEDULE OF EXPENSES - INTERNALLY RESTRICTED (Note 4) (UNAUDITED)

For the year ended December 31	2021	2020
Special Projects	9,180	6,257
Victoria Day Fireworks	-	500
Canada Day	-	1,705
	9,180	8,462

CALEDONIA REGIONAL CHAMBER OF COMMERCE

STATEMENT OF CASH FLOWS (UNAUDITED)

For the year ended December 31	2021	2020
Cash Flows From Operating Activities		
Excess of revenue over expenses	23,793	(1,554)
Items not impacting cash:		
Recognition of Canada Emergency Business Account loan forgivable portion	(20,000)	-
Net change in non-cash working capital balances related to operations:		
Accounts receivable	(1)	(389)
Prepaid expenses	(49)	1,043
Accounts payable, payroll taxes and HST payable	(193)	2,554
Unearned membership dues	(5,108)	10,777
	(1,558)	12,431
Cash Flows From Financing Activities		
Canadian Emergency Bank Account Loan advance	20,000	40,000
Net Increase in Cash and Cash Equivalents	18,442	52,431
Opening Cash and Cash Equivalents	122,152	69,721
Closing Cash and Cash Equivalents	140,594	122,152
Composed of:		
Cash and bank - unrestricted	98,663	81,241
Cash and bank - internally restricted	41,931	40,911
	140,594	122,152

See accompanying notes

CALEDONIA REGIONAL CHAMBER OF COMMERCE

NOTES TO THE FINANCIAL STATEMENTS (UNAUDITED)

For the year ended December 31, 2021

1. PURPOSE OF THE ORGANIZATION

The Caledonia Regional Chamber of Commerce is a non-profit organization with a mandate to promote the free enterprise system through improved trade and commerce and to enhance the economic prosperity and quality of life in the Caledonia region.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and are in accordance with Canadian generally accepted accounting principles.

(a) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

(b) Revenue Recognition

The organization follows the deferral method of accounting for contributions. Membership dues and advertising revenue are deferred and amortized over the life of the contract. All other revenue is recognized when the event occurs or the provision of services is delivered. Government assistance is recognized in income provided there is reasonable assurance that the organization has complied and will continue to comply with all the conditions of the government assistance.

(c) Financial Instruments

The organization initially measures its financial assets and financial liabilities originated or exchanged in arm's length transactions at fair value.

Financial assets and financial liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the organization is in the capacity of management, are initially measured at cost. The cost of a financial instrument in a related party transaction depends on whether the instrument has repayment terms.

The organization subsequently measures all its financial assets and liabilities at cost or amortized cost.

Financial assets subsequently measured at amortized cost include cash. Financial liabilities measured at amortized cost include the bank loan and accounts payable and accrued liabilities.

(d) Property, Plant and Equipment

In accordance with section 4433.03 of the CPA Canada Handbook, expenditures on property, plant and equipment are charged to current expenditures in the year of acquisition. Property, plant and equipment expensed by the organization are categorized as computer equipment and office furniture and equipment. During the year, office equipment in the amount of \$nil was expensed (2020 - \$nil).

CALEDONIA REGIONAL CHAMBER OF COMMERCE

NOTES TO THE FINANCIAL STATEMENTS (UNAUDITED)

For the year ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(e) Fund Accounting

The internally restricted funds reflect the activity of the Special Projects, Victoria Day fireworks and Canada Day Committees.

(f) Income Taxes

The organization is incorporated as a not-for-profit organization and is exempt from income tax under paragraph 149(1)(e) of the *Income Tax Act*.

3. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments. The following analysis presents the organization's exposures to significant risk at December 31, 2021:

Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or to fund obligations as they become due. Accounts payable are generally paid within 30 days.

4. INTERNAL RESTRICTIONS ON NET ASSETS

The board of directors of Caledonia Regional Chamber of Commerce has internally restricted \$39,432 (2020 - \$38,412) of unrestricted net assets to be held as follows:

	Special Projects Reserve	Canada Day Reserve	Victoria Day Fireworks	Total
Balance - Beginning of Year	23,733	13,147	1,532	38,412
Fund Revenues	9,880	320	-	10,200
Fund Expenses	(9,180)	-	-	(9,180)
	700	320	-	1,020
Balance - End of Year	24,433	13,467	1,532	39,432

These amounts are not available for other purposes without the approval of the board of directors. These reserves are maintained in order to provide financial stability to the programs.

CALEDONIA REGIONAL CHAMBER OF COMMERCE

NOTES TO THE FINANCIAL STATEMENTS (UNAUDITED)

For the year ended December 31, 2021

5. COVID-19

During and subsequent to year end, the outbreak of a novel strain of coronavirus has resulted in the global declaration of a pandemic. Measures in place to combat the health threat of the virus have caused material disruption to businesses globally resulting in an economic slowdown. The duration and impact of the outbreak is unknown at this time, as are the efficacy of the government and central bank interventions. It is not possible to reliably estimate the length and severity of the measures nor their impact on the future financial results and condition of the organization.

6. GOVERNMENT ASSISTANCE

The organization has received the \$60,000 Canada Emergency Business Account Loan (CEBA). This is an interest free loan that, if repaid on or before December 31, 2023, will result in loan forgiveness of 33 percent (up to \$20,000). Otherwise, an interest rate of 5% will apply to the balance, which will be repayable in monthly blended instalments. Since there is reasonable assurance that the organization will repay \$40,000 by December 31, 2023, the organization recognized \$20,000 in income in the year. No repayments are required or expected prior to December 31, 2022 and as a result the debt is presented as long-term. The loan is expected to be repaid in full in the December 31, 2023 year end.



THANK
YOU